CITY OF ELMIRA
INDUSTRIAL LOAN PROGRAM

PROGRAM DATA SHEET
THE ELMIRA ENTERPRISE DEVELOPMENT PROGRAM

PROGRAM PURPOSE:

To create and retain employment opportunities for low-moderate income citizens of the City of Elmira.

PROGRAM DESCRIPTION:

The program assists Elmira industrial firms to expand and create employment opportunities for low and moderate income citizens by providing low interest, fixed rate expansion loans to Elmira industries in conjunction with private financing. The EEDP can finance costs which include acquisition, renovation or construction of real property and purchase of machinery, equipment, and furniture and fixtures. Maximum loan amount is $200,000.

ELIGIBILITY CRITERIA:

All firms engaged in manufacturing, warehousing, distribution, and research and development located in the City of Elmira are eligible. **Companies must prove they can create jobs and commit to hiring low-moderate income positions. Preference is given to applicants from growth-oriented manufacturing industries that demonstrate the ability to substantially benefit targeted unemployed persons. The project must result in the creation of new permanent jobs and/or the elimination of slums or blight to qualify.**

QUALIFIERS:

Jobs:	**Must create 1 full-time job per $30,000 loaned.**
Rates:	Prime rate minus 2%, as published in the Wall Street Journal on the date of Loan Committee approval.
Terms:	Co-terminus with private financing or twenty (20) years, whichever is less.
Conditions:	• A minimum of 50% private funding is required. A minimum of 5% cash equity is required. • Public funding shall not exceed 40%.
Collateral:	All loans must be secured. Personal guarantees will be required from any principal with 20% or more ownership.

Qualifications: Must be located in the City of Elmira.

Prohibition: Refinancing of existing debt.

APPLICATION MATERIALS:

All of the following are required:

- Historical financial information covering three (3) years prior to the application date (income tax statements).
- Personal financial statements of each individual owning 20% or more of the company.
- A two (2) year financial projection.
- A description of the company's product or service, market area, competition, suppliers and customers.
- The history and nature of the company and a list of principals.
- A description of the loan request.

FEES, COSTS OR EXPENSES:

A $250 application fee must accompany the application. **A 1% commitment fee will be levied by STEG. STEG's legal fees are paid by the applicant at closing.**

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